

New Hire and Annual Enrollment Overview

Annual enrollment gives you an opportunity to review your benefit options and enroll in a health plan or make changes if you desire.



If you are a Springfield or Saugus enrollee and want to keep your current GIC health plan, you do not need to fill out any paperwork. Your coverage will continue automatically.

NEW EMPLOYEES	EMPLOYEES, NON-MEDICARE RETIREES/SURVIVORS and RETIRED MUNICIPAL TEACHERS (RMTs) CONVERTING TO MUNICIPAL COVERAGE	MEDICARE RETIREES/SURVIVORS and RETIRED MUNICIPAL TEACHERS (RMTs) CONVERTING TO MUNICIPAL COVERAGE
<p>Within 10 calendar days of hire See the GIC Coordinator in your benefits office or the GIC's website for coverage effective date details.</p>	<p>During Annual Enrollment April 14-May 16, 2008 for changes effective July 1, 2008</p>	
<p>You may enroll in one of these health plans:</p> <ul style="list-style-type: none"> ■ Fallon Community Health Plan Direct Care ■ Fallon Community Health Plan Select Care ■ Harvard Pilgrim Independence Plan ■ Health New England ■ Navigator by Tufts Health Plan ■ NHP Care (Neighborhood Health Plan) ■ UniCare State Indemnity Plan/Basic ■ UniCare State Indemnity Plan/Community Choice ■ UniCare State Indemnity Plan/PLUS 	<p>You may enroll in or change your selection of one of these health plans:</p>	<p>You may enroll in or change your selection of one of these health plans:</p> <ul style="list-style-type: none"> ■ Fallon Senior Plan ■ Harvard Pilgrim Medicare Enhance ■ Health New England MedPlus ■ Tufts Health Plan Medicare Complement ■ Tufts Health Plan Medicare Preferred ■ UniCare State Indemnity Plan/Medicare Extension (OME)
<p>By submitting within 10 days of employment...</p> <ul style="list-style-type: none"> ■ GIC enrollment forms; and ■ Required documentation for family coverage as outlined on the <i>Your GIC Records</i> section of our website (if applicable) to the GIC Coordinator in your benefits office 	<p>By submitting by May 16...</p> <p>GIC enrollment forms and required documentation for family coverage as outlined on the <i>Your GIC Records</i> section of our website (if a new GIC enrollee or RMT converting to municipal coverage) to the GIC Coordinator in your benefits office</p>	<p>By submitting by May 16...</p> <ul style="list-style-type: none"> ■ New Enrollees: GIC Municipality enrollment forms and required documentation as outlined on the <i>Your GIC Records</i> section of our website to the GIC Coordinator in your benefits office ■ Springfield and Saugus Enrollees: Written request to the GIC asking for the change

NOTE: Current employees who lose health insurance coverage elsewhere may enroll in GIC health coverage during the year with proof of loss of coverage. See your GIC Coordinator for details.



Once you choose a health plan, you cannot change plans until the next annual enrollment, unless you move out of the plan's service area or become eligible for Medicare (in which case, you must switch plans).

Enrollment and application forms are available on our website:
www.mass.gov/gic and through the GIC Coordinator in your benefits office.